

STATE OF INDIANA
Board for Proprietary Education

Minutes of Meeting

Tuesday, September 8, 2015

I. CALL TO ORDER

The Board for Proprietary Education met in regular session starting at 10:00 a.m. at 101 West Ohio Street, 7th Floor Conference Room, with Chairman Dr. Ken Sauer presiding.

II. ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM

Members Present:

Rod Haywood, Jr., Ken Konesco, Joe Pearson, Kimberly Perkins and Dr. Ken Sauer.

Members Absent:

None

Members Present by Conference Call:

Eric Ogle

Guests Present:

Alan Bacon, Orville Blackman, Jeff Biltz, Lauren Budrow, Michael Crowley, Marc Getty, Ann Harbeson, Jill Karn, Eric Kirkland, Kathy Kump, Marty Mehninger, Dan Nelant, Alisa Perkins, Stephanie Perez, Glenna Shelby, and Lori Ann Stretch.

It was determined that there was a quorum for the September 8, 2015 Board meeting.

III. CONSIDERATION OF THE MINUTES OF THE DECEMBER BOARD MEETING

The Board for Proprietary Education approved the Minutes of the June 9, 2015 meeting.

Mr. Ken Konesco moved for acceptance and Joe Pearson seconded the motion. The motion was unanimously approved.

IV. EXECUTIVE DIRECTOR'S REPORT

Dr. Sauer provided an update on BPE staff. He stated that Ms. Tara Wilkerson is no longer with the Commission and that Ms. Noelle Wikert would be assisting with the Board meetings. Dr. Sauer provided information on the progress of BPE rules. Mr. Ross Miller provided an overview of the timeline and meetings held thus far. Mr. Miller has made a request to the Office of Management and Budget (OMB) for an exemption to the regulatory moratorium. Dr. Sauer stated that BPE is now waiting for the formal exemption from the OMB. Mr. Eric Ogle stated in his experience promulgating rules would take over a year to complete, and that BPE was in the normal time range for promulgating rules.

Dr. Sauer introduced the topic of the Policy on Institutions that are Seeking Accreditation. Mr. Miller furthered detailed the policy, in particular accreditation as recognized by the USDOE. Mr. Miller updated the Board on the current status of those institutions that were seeking accreditation at the time of policy passage. Mr. Miller stated that one institution, AC/C Tech has

yet to obtain accreditation. Dr. Sauer stated that the topic of institutional accreditation could be a topic of more detailed conversation at a meeting of the Planning Commission.

Dr. Sauer stated that Harrison College has been accepted an institutional partner in the State Authorization Reciprocity Agreement (SARA). Harrison College is the third proprietary institutional SARA partner after American College of Education and the Indiana College of Court Reporting.

Dr. Sauer told the Board that the BPE Academic Program Inventory (API) is currently being incorporated into the Commission's Student Information System or data warehouse. Dr. Sauer stated that BPE is currently 64% complete in migrating the BPE institutional programs into the data warehouse. By December all BPE programs should be migrated into the data warehouse. Unit record data will be collected over the next year and be uploaded into the data warehouse. The program inventory will eventually be open to public view.

V. TIME – SENSITIVE ACTION ITEMS

A. Academic Degree Programs

1. Harrison College: New Degree Requests

Representing Harrison College was: Alan Bacon, Campus President of Indianapolis Northwest, Jeff Biltz, Director of Accreditation Compliance, and Michael Crowley, Vice President of Legal and Compliance.

Mr. Ross Miller presented the staff report recommending that Harrison College be granted approval to offer four Associate of Applied Science degree programs at one location, two Associate of Applied Science degree programs at one location, one Bachelor of Science degree program at one location, and one Bachelor of Science degree program at one location.

- *A.A.S. in Accounting*
- *A.A.S. in Business Management*
- *A.A.S. in Medical Reimbursement Technology*
- *A.A.S. in Paralegal*
- *A.A.S. in Information Technology*
- *A.A.S. in Web Application Development*
- *B.S. in Health Care Management*
- *B.S. in Information Technology Leadership*

Mr. Joe Pearson made the motion to approve the staff recommendation to grant approval to Harrison College to award the above mentioned programs. Ms. Kimberly Perkins seconded the motion. Mr. Ken Konesco abstained from voting.

The motion was approved by Rod Haywood, Eric Ogle, Joe Pearson, Kimberly Perkins and Dr. Ken Sauer.

2. Mid-America College of Funeral Service: New Degree Request

Representing Mid-America College of Funeral Service was: Ms. Lauren Budrow, President, Ms. Jill Karn, COO of Pierce Mortuary Colleges, and Ms. Alisa Perkin, Dean of Students.

Mr. Ross Miller presented the staff report recommending that Mid-America College of Funeral Service be authorized to offer one Bachelor of Science degree program at one location.

- *B.S. in Funeral Service Management*

Ms. Kimberly Perkins made the motion to approve the staff recommendation to grant approval to Mid-America College of Funeral Service to award the above mentioned program. Mr. Rod Haywood seconded the motion.

The motion was approved by Rod Haywood, Ken Konesco, Eric Ogle, Joe Pearson, Kimberly Perkins, and Dr. Ken Sauer.

**3. Ottawa University:
New Degree Requests**

Representing Ottawa University was: Dr. Orville Blackman, Dean of Angell Synder School of Business, Dr. Ann Harbeson, Community Development Executive, and Ms. Kathy Kump, Director of Nursing.

Mr. Ross Miller presented the staff report recommending that Ottawa University be authorized to offer two Baccalaureate degree programs at one location.

- *B.A. in Marketing*
- *B.S. in Nursing*

Mr. Joe Pearson made the motion to approve the staff recommendation to grant approval to Ottawa University to award the above mentioned programs. Mr. Ken Konesco seconded the motion.

The motion was approved by Rod Haywood, Ken Konesco, Eric Ogle, Joe Pearson, Kimberly Perkins, and Dr. Ken Sauer.

**4. Salem International University:
New Degree Request**

Representing Salem International University was: Dr. Marc Getty, Dean of Business School, Dr. Eric Kirkland, Executive Vice President, Mr. Marty Mehringer, VP of Financial Aid and Compliance, and Mr. Dan Nelant, President.

Mr. Ross Miller presented the staff report recommending that Salem International University be authorized to offer one Master's degree program at one location.

- *Master of Business Administration*

Mr. Ken Konesco made the motion to approve the staff recommendation to grant approval to Salem International University to award the above mentioned program. Ms. Kimberly Perkins seconded the motion.

The motion was approved by Rod Haywood, Ken Konesco, Eric Ogle, Joe Pearson, Kimberly Perkins, and Dr. Ken Sauer.

**5. The Chicago School of Professional Psychology:
New Degree Request**

Representing the Chicago School of Professional Psychology was: Ms. Stephanie Perez, Director of State authorization, and Ms. Lori Ann Stretch, Department Chair of Clinical Mental Health Counseling.

Mr. Miller presented the staff report recommending that the Chicago School of Professional Psychology be authorized to offer one Master of Science degree program at one location.

- *M.A. in Clinical Mental Health Counseling*

Ms. Kimberly Perkins made the motion to approve the staff recommendation to grant approval to the Chicago School of Professional Psychology to award the above mentioned program. Mr. Rod Haywood seconded the motion.

The motion was approved by Rod Haywood, Ken Konesco, Eric Ogle, Joe Pearson, Kimberly Perkins, and Dr. Ken Sauer.

VI. INFORMATION ITEM

None

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. ADJOURNMENT – approximately 12:24 p.m.

The next meeting of the Board will be on Tuesday, December 8, 2015 at 10:00 am – 12:30 pm.

Dr. Ken Sauer, Chairman

Date